



# Managed Document Review Services

Regardless of the practice area, language, volume of documents, or timeline, KLDisccovery can help support your document review every step of the way.

We leverage our extensive eDiscovery project management experience, technological excellence, and global presence to provide you with a secure, seamless, and cost-effective document review solution.

Throughout the life of your matter, we listen to your discovery goals and work together to plan how to achieve them, from proposing workflows to using technology and planning production. Because we can manage all aspects of the review, we can ensure the highest level of competence for every professional involved with your case.

We leverage our extensive project management experience and combine it with technological excellence to provide you with secure, seamless, and cost-effective document review services.

As more and more data is stored electronically, eDiscovery teams need smarter ways to review documents. KLDisccovery's document review services teams can provide you with specialised document review attorneys to meet your case needs. We assemble review teams of experienced legal professionals for any type of case. Each team member who has passed a selective screening process and has received training from KLDisccovery review managers to ensure the most efficient and defensible review of your documents.

## Our sophisticated managed review service workflows and protocols include:

- Providing strategic guidance on technology selection and usage, proposed workflows and categories;
- Assisting with drafting and editing project guidance materials;
- Providing highly-qualified lawyers experienced in document review;
- Closely supervising the performance of the review team;
- Numerous security and compliance procedures are in place to ensure that our remote-based offering meets the high standards and requirements of our clients;
- Facilitating communications between the review team and the client to ensure that substantive questions are addressed and filtered back to the reviewers;
- Tracking productivity and providing progress reports.

## Our Promise

KLDisccovery provides all the document review services you need. Regardless of language, volume of documents or timeline, we can help guide your review process every step of the way.



KLDisccovery has document review facilities in the United States, United Kingdom, and European Union, and regularly recruits a workforce of 1000+ remote reviewers.

# KLDiscovery Strategic Response Team

A specialised team of reviewers who are trained by both KLDiscovery and counsel to perform high level tasks on behalf of counsel. The team performs searches in a systematic repeatable manner that allows them to perform tasks traditionally performed by law firms including:

1. Custodial Summaries
2. Preparation of Witness Kits
3. Identification of key documents in opposing party productions without the need to perform a lengthy and expensive linear review
4. Search Term and ECA Review

## Exemplar Matters

### Regulatory Investigation

KLDiscovery's Strategic Response team assisted a client with ongoing research needed to prepare their presentations to the regulators in a multi-country FCPA investigation. The team's research focused on business relationships, payment histories, and contract histories and was compiled into research memos for the client. The researchers crafted their own search terms and leveraged analytics to find the information required from among the over 2 million documents in the database.

### Litigation

KLDiscovery supported a client with review and productions for two separate matters (a civil lawsuit and a federal inquiry) stemming from an overlapping set of documents, both with different review standards and overall considerations. In total, over 9 million documents have been processed by KLD and 3.6 million have been reviewed. After completing a first-level Responsiveness/Privilege review, second-level Privilege review/redaction/logging, PII review with redactions, multiple foreign-language reviews (primarily Arabic and Spanish), the Strategic Response team has helped with the review and categorisation of incoming productions from the opposing party, along with third-party review. Given the breadth of the matter, the team has also assisted with preparing a Chronology of the case, including review, analysis, and description of documents sufficiently important to merit inclusion on a chronology.

Call **+44 (0)20 7549 9600** to discuss your document review needs with us today.

## Key Features

Document review is one of the most complex and expensive components of legal discovery. At KLDiscovery, our industry experts have developed advanced document review processes and tools to deliver defensible results under budget.



#### State-of-the-art Technology

KLDiscovery document review is performed on a secure multi-factor VDI system that was built to the highest security standards. We have multiple technical safeguards in place to protect the confidentiality and information security of our clients' data.



#### Subject Matter Versatility

We handle document reviews for nearly every situation. Whether you are undergoing a government investigation or high stakes litigation, KLDiscovery has your back. KLDiscovery is also here to assist you with all of your cyber incident reviews.



#### Platform Agnostic

We work with you to choose the best technology for your case and use it in the most effective way, taking into account your goals, budget, and timeline. Our review attorneys are experienced using all KLDiscovery review tools and technologies, including Relativity, Nebula, and EDR. We can even assist with reviews hosted on 3rd party applications.



#### Predictive Coding

Building on top of our award-winning, patented predictive coding application, our document review teams possess expert working knowledge of TAR workflows and can help legal teams take full advantage of this amazing technology.



#### Multilingual Capabilities

KLDiscovery has conducted reviews in over 30 languages, all across the globe. With a deep bench of reviewers fluent in multiple languages, we can assist with review from almost any origin.



#### Quality Control

Review Managers utilise proven methodologies to target and address quality issues early and often. Having a targeted approach to quality control means we can intelligently prioritise the documents that need to be reviewed more closely. Review managers are able to glean insights into productivity and quality using our technology to deliver a higher quality production.



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[www.kldiscovery.com/uk/solutions/managed-document-review-services](https://www.kldiscovery.com/uk/solutions/managed-document-review-services)



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